Climate Justice Student Intern 2023

Who We Are
The Hoosier Environmental Council (HEC) is the voice of the people for the environment in Indiana — the organization with the passion and the plan to tackle our environmental challenges and help make our state a healthier, better place to live and do business.

We aim to set a new path for Indiana, where the people of our state embrace practices and policies that dramatically reduce the footprint of industry, commerce, and agriculture on the environment. Following this path, Indiana will ascend to new heights in our public health, economic well-being, and in our preservation of nature for generations to come.

Our work with student interns is part of our efforts to inspire and train a new generation of environmental leaders in Indiana, and to provide the students with real world experience in the climate and environmental justice (EJ) policy and advocacy.

Position Summary
The Climate Justice Student Intern will be placed within the Program Team to help implement a recent grant award to support HEC’s climate, energy, and environmental justice advocacy work. Working in a hybrid environment, the intern will be responsible for taking the lead on select initiatives and assist with sustainability, climate, and community resiliency projects. Assignments may include conducting research, drafting reports, creating educational materials, tracking data, attending meetings, assisting with outreach, and supporting special initiatives. The intern will be orientated to HEC’s culture, practices, and policies, and offered internal and external learning activities as well as networking opportunities with our partners in the environmental community.

The Climate and Justice Student Intern could provide support for:

- HEC Engagement and Outreach – with community groups, nonprofit organizations, and businesses on HEC’s climate, energy, and EJ initiatives.
HEC Research – on climate change resilience and strategies related to federal and state climate and EJ incentives, and presidential executive orders.

HEC Partnerships – provide support for the HEC Environmental Justice Partner Network, a statewide cohort of organizations, communities, and individuals committed to achieving environmental justice statewide.

Duties will include:

- Research climate, energy, and environmental justice topics and present findings.
- Help identify climate justice leadership and advocacy opportunities.
- Help establish and grow organizational relationships and community partnerships.
- Develop content for email, social media, website, and presentations.
- Participate in HEC staff meetings.
- Attend coalition meetings and partner events.
- Help develop program-related metrics.
- Assist with community engagement and outreach activities.
- Prepare written weekly report documenting the work accomplished.
- Other duties as assigned.

Qualifications

- Demonstrated knowledge of climate, energy, and environmental justice issues.
- A strong interest in environmental advocacy, climate change, and a commitment to diversity, equity, inclusion, and justice (DEIJ).
- Knowledge of data collection and metrics (can be coursework).
- Experience using Microsoft software.
- Strong organizational, written, and oral communications skills.
- Self-motivated and possess good attention to detail.
- Ability to work in a team setting and independently when projects are due.
- Ability to manage multiple ongoing tasks.
- Graphic design and marketing experience preferred but not required.

Compensation

The Climate Justice Student Intern will work approximately 15 hours per week beginning September 11th to December 18th, 2023, and will be paid $20.00/per hour.

Supervision and Mentoring

The Climate Justice Intern’s immediate supervisor will be the Environmental Justice Director, who will work with the intern to set learning objectives and identify additional beneficial learning opportunities. The intern will be paired with the Outreach, Energy and Climate...
Coordinator, who will be responsible for helping the intern create and execute their overall work plan.

**Evaluation and Feedback**

Success in the internship will be determined by the completion of specified assignments in a professional and timely manner. In addition, the intern should gain a good understanding of environmental-related career opportunities and the skills needed to build a successful career. Lastly, the intern should also gain insight into the workings of a nonprofit advocacy organization, **developing and maintaining professional relationships, and communicating effectively with people from diverse backgrounds.** Check-in meetings will occur weekly/bi-weekly, either in person or virtually depending on the intern’s preferences.

**Diversity, Equity, Inclusion, Justice**

HEC strongly supports the continual advancement of environmental justice in Indiana public policy and planning. We believe that Indiana climate change solutions should be equitable in implementation, and projects with equity considerations should be prioritized to help reduce climate change impacts on low-income, underserved, and underinvested communities in Indiana.

**Application Instructions**

To apply for this position, please submit your resume and cover letter to careers@hecweb.org or via the Handshake portal. Applications will be accepted on a rolling basis (first come, first serve) until position is filled.